4073/CB

App. F. IX-4

19 50-54 (CB)

File No. 36

Previous References.

Serial Nos.

Later References.

GENERAL AND REVENUE SECRETARIAT

Serial Nos. Fire

Part B for January 1951

SUBJECT

Appointment of Administrative Officer, Central College, Bangalore.

No. 14910/F(BU)/17 January 1951

To The Registrar,
Agricultural College, Bangalore.

Intimating that the proposal of ——— may be kept in abeyance for the present.

By order,

Serial No.

D.O. No. P.109 dated 21st August 1950 from the Vice-Chancellor, University of Mysore addressed to the Hon'ble Minister for Education and Public Health requesting sanction to the appointment of an Administrative Secretary to assist the Principal, Central College, Bangalore.

---

1) Minute of the Hon'ble Minister for Education and Public Health:

"Please work up to bring this before Council tomorrow only."

Id/ T.S.
22/8/1950.

2) Owing to urgency, it has not been possible to trace and put up papers connected with similar proposals previously made by the University for the appointment of a lay Secretary to assist Principals of Colleges, and the case is examined on its merits.

3) It is not known how exactly this new appointment will be fitted into the existing arrangements for the administration of the University and whether this will lead to administrative efficiency as expected or involve any difficulties from the point of view of responsibility and speed.

4) It is commonly recognised that a certain amount of academic experience and # familiarity with the background of University administration would be necessary for even administrative jobs under the University and

NOTE—Contn. Sheet.

....

this principle has been recognised to some extent by the appointment of an academic man as Registrar of the University. The present proposal of the Vice-Chancellor needs to be examined from this standpoint with a view to deciding whether an administrative assistant drawn from the Civil Service would be able to afford the Principal of a College the necessary relief anticipated.

5) The post of an Assistant Registrar carries a grade pay of Rs.300-25-500. Sri M.Narayana Murthy, an Assistant Commissioner, has been posted against this sanctioned appointment. The University has not been accepting this posting and has refused to take Sri M. Narayana Murthy on duty. They have been urging the confirmation of Sri K.S. Murthy who is at present acting as Assistant Registrar and are not in favour of a Civil Servant being posted. Government have, however, directed that, pending consideration of the recommendation made in favour of Sri K.S. Murthy, (It has been kept in abeyance on account of the fact that certain enquiries are at present in progress against this person by the Anti-corruption Department.) Sri M. Narayana Murthy should be taken to duty without further delay and the Registrar has been addressed accordingly (vide linked file bearing Dy.No. 2670 /e3

He could not join, & he is now on leave 11/8 23/8

Vide above 11/8

6) The present proposal of the Vice-Chancellor is to create an additional post of an Assistant Registrar and to fill it up by an Assistant Commissioner leaving the present acting arrangement at Mysore undisturbed. As this would be an addition to the University budget,

Serial No.

the opinion of the University Council on the proposal would be necessary.

7) The proposal requires financial concurrence and would be Council matter.

8) Rejca. para 1.

22.8.50. (Edn Secy) & (Chief Secy)

9) xmR 22/8/50

10) The opinion of the University Council is necessary before taking a decision on this point

dcm 22/8/50

11) 118 29/8 amR 29.8.50.

12) Draft letter is submd

CKS 30/8 (Edn Secy)

13 xmR 30/8/50

30.8.50.

14 Mint (Cdn) dcm 30/8/50

xmR 30/8/50

15 [illegible] 7/9

dcm 7/9/50 amR 7.9.50.

16 The draft will issue if appd.

CKS 8/9/50

17 Issue xmR 8/9/50.

8-9-50.

NOTE—Contn. Sheet.

CHIEF SECRETARY 4977 29 AUG 1950 GOVT. OF MYSORE

OFFICE OF THE MINISTER FOR P. H. & Edn No 3062 Date 31/8/50

EDUCATION SECRETARY SEP 1950 GOVERNMENT

D ON 08657 dt 9-9-50

File No. Administrative Secretariat Principal Central Office of 19 25 [illegible]

General and Revenue Secretariat

Serial No.

b/s B. L. Manjunath

2728/E1 5

4073
CB.

From The Registrar MU No: A.3-305/50-51, dated 30/9/50 forwards Copy of University Council Resolution and requests Sanction to the appointment of an Administrative Officer, Central College, Bangalore.

18 The DO letter dated 21/8/50 from the VC has not been received in this Branch. The CB may be consulted if it is received here and if so to kindly intimate the action taken thereon.

16/10/50 Asst Secy
16/10 CB wpe

19 17.X 50

GENERAL & REVENUE SECRETARIAT
4073
19 OCT 1950
CONFIDENTIAL BRANCH.

(DNO2856)

20 The connected file, is linked herewith and may be sent to Edn Br for further action, as the question of creating the post of an Administrative Officer is an administrative matter & if dealt with in the administrative sect. Subd for orders.

Asst Secy
Edn wpe

21 DSMR
2/11/50

GENERAL & REVENUE SECRETARIAT
2 - NOV 1950
EDUCATION BRANCH

CKP
2/11/50

2.11.50

22 Kind reference is invited to orders at paras 10 & 15 forwarding stating that the opinion of the Council re: the proposal of the

-5-

xiii

27287/E

Appointment of an Administrative Officer for the Central College, Bangalore

Appointment of an Administrative Officer for the Central College Bangalore is necessary. The Registrar was intimated accordingly.

3) The University Council at the meeting held on 18th & 19th Sept 1950 considered this question and resolved that the recommendation of the VC be approved.

4) The proposal is to the appointment of an Officer of the status of the Assistant Registrar as Administrative Officer for the Central College Bangalore to assist the Principal in the Carrying on the routine administration of the College so that the Principal may devote more time for academic matters. The letter dated 21/8/50 from the Principal of the college sets down the reasons for this recommendation. (Please see the enclosure to the VC's DO letter dated 21/8/50) It is also proposed, in the VC's letter that the Civil Servant who was under orders of transfer to the University may be asked to take up the post of the Administrative Officer, Central College without disturbing the present arrangement at Mysore.

5) There appears to be a necessity to relieve the Principal of the Central College of his administrative duties, which have increased enormously in recent years, so that he may concentrate his mind more on the academic matters. Kind reference is also invited to paras 3 to 6.

Submitted for orders. Financial concurrence is necessary and this is a Council matter.

5/11/50.

7/11

Serial No.

26) The present proposal of the University appears to be with an idea of accomodating the Civilian Officer who has to be posted as the Assistant Registrar, in the Central College at Bangalore and to continue the present acting incumbent in the post of Assistant Registrar at Mysore. There does not appear to be sufficient reasons for creating a Gazetted post of Administrative Officer to help the Principal, Central College, Bangalore. At this rate the Principals of the other colleges like the Maharaja's College, Medical College and the Engineering College also will ask for such assistance in the administration of the colleges. In the circumstances the proposal need not be sanctioned.

27) On the other hand the presence of a Civilian Officer in the University Office to look after the proper administration of the University is necessary. The Assistant Registrar should be an officer of the Civil Service as per the existing orders. The Assistant Registrar may be given independent powers in respect of administration being subordinate only to the Vice-Chancellor in this respect and if need be he may be designated as Additional Registrar instead of Assistant Registrar. The Registrar may deal with the academic matters of the University. There appears to be an urgent need for such a change ~~and this~~ at present when the University Education is receiving more and more importance and a fresh orientation is under contemplation of the Government, re: on the Report of Dr.C.R. Reddy. In another file, it is also suggested that the Law College should be administered by the University. In this way the number of institutions under the control is gradually increasing involving more and more academic and administrative work in the University.

Secretary 21 NOV 1950 Govt. of Mysore

NOTE—Contn. Sheet.

Secretary 23-11-50

28) Since the appointment of Dr

Administrative Officer
Central College

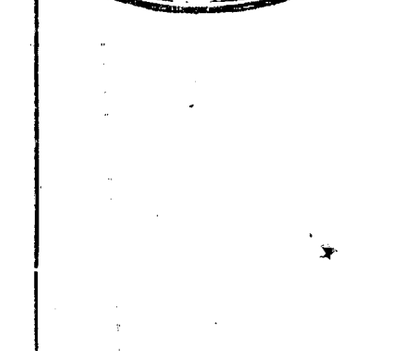
File No. H073 of 19

General and Revenue Secretariat

Serial No. 2725/E/1

K. I. Murthy as Asst. Registrar is being dealt with in the C.B, & since this file relates to the creation of a post of Asst Registrar in the Central College & filling it by a Civilian, this may also be dealt with in the C.D.

Asst Secretary C.B
W/C
23/11/50
29
2/12/50



30) Further action to be taken is for orders. The file in which it has been ordered that Sri K. V. Murthy may continue as Asst Registrar on an acting basis is linked herewith

CKD
30/11/50

31) The Edn. Br. may be requested to put up their file bearing D. No. 2926 referred to in the linked file (2504/E-2849/EB)

For f.o. compliance

Asst Secy Edn Wg

30.11.50.

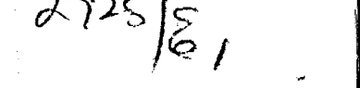
32) KMR
30/11/50

33) The file bearing Dr No. 2926/E has been sent to the Director Adult Education unofficially on 13/11/50 and has not yet been received in this branch.

1/12

Asst Secy C.B Wg

34) K
6.12



Serial No.

35) Subd ⓑ for orders whether the outcome of the investigations of the Anti-Corruption Dept. against Sri R. S. Murthy, the present Ag. Asst. Regr. may be awaited, and whether the question of creating the new post of Administrative Officer, Central College, may be taken up for consideration after it is finally decided whether the post of Asst. Regr. Univ. of Mysore, should be held by a Civil Service Officer or an Officer of the University.

CKS 9/12/50

36) If the proposal is, however, to be considered immediately and independently of the question of the post of Asst. Regr., financial concurrence is necessary, and this would be Council matter.

Sd/ 9.12.50.

37) Repce. para 28.

38) It is no doubt true that there has been increase in the duties of the Principal of the central College, Bangalore, on account of the enormous increase in the number of students and the consequent expansion of the activities connected with it. This is true not only in the case of the central College but also in the case of the other colleges like the Maharaja's College, Mysore

NOTE—Contn. Sheet.

and the College of Engineering, Bangalore. It is not known what the University Council does not propose the appointment of an Administrative officer for other two Colleges referred to above. The University may perhaps take up this question after the proposal is sanctioned and the Principals of these Colleges are moved to urge for the same. And then it will be difficult for Govt to turn down the proposals after the proposal in the case of the Central College is sanctioned. When there is a cry for economy in all directions it is not a sound policy when times are not opportune to create appointments and commit Govt to extra expenditure.

3) The University Council does not propose what the rank and status of the Administrative officer should be. As his duties are stated to be primarily administrative in character, this post can be better handled by an Asst Comr on a pay of Rs 300-25-500. The next lower officer to whom these duties could be entrusted is an Amildar on Rs 200-20-300. After a decision is taken on these points the officer to be posted will be suggested.

Serial No.

40 If an Amildar or an Asst comr is selected, he may have to be given either a duty allowance or deputation allowance at Rs 30 or Rs 50/- pm or at 1/10th of his pay of the officer respectively.

41 The Principal is also Professor. For the addl duties devolves on him as Principal, a duty allowance of Rs 100/- pm is being granted to the Principals of the Central & the Maharaja's Colge. With the appointment of an Administrative officer this volume of this duties are likely to get reduced and there may not be much justification for the continuance of the duty allowance there-after. This opportunity can be best utilised for discontinuing the duty allowance now allowed to the Principals.

42 The proposal to create a gazetted post becomes a Schedule matter and the financial Concurrence will be necessary.

(Edn Secy) JS&R 13/12/50
(Chief Secy)

CB 43) If an administrative officer is sanctioned for the Central College, similar requests will come up for the Male-

NOTE—Contn. Sheet.

Administrative Officer
Central College Bangalore

File No. 4073/CB of 19

General and Revenue Secretariat.

Serial No.

-raja's College & the Engineering College. In the present state of our finances, new educational appointments need not be created. The administrative work in these colleges will not be heavy throughout the year. It is only in the beginning of the academic year that there will be a little rush of work, on account of admissions, time-tables etc. This is compensated by the considerable no of holidays which are given to these colleges. The proposal may therefore be dropped. The Regr Mys may be informed that the proposal, which involves extra cost may be dropped.

Chief Minr
Vice Pl Secy
& Chief Secy 15/12/50

44) I entirely agree with the Secy. Fcmr 19.12.50

45) I also agree with the above. It is evident that the five year financial forecast has failed to create the impression it should have. 19.12.50 Fcmr 19.12.50

24/12/50.

CHIEF SECRETARY 8820 1 DEC 1950 GOVT OF MYS

27 DEC 19.12.50

GENERAL & REVENUE SECRETARIAT U. O. NO. FI. 9486 20 DEC 1950 FINANCIAL SECTION

Edn 10-49-125

Sri. K.M.Narasimhaiya, B.A.,
Deputy Commissioner.

HASSAN,
23rd March 1950.

R.C. 196/49-50

Dear Sir,

I enclose herewith a copy of the note submitted this day by me to the Hon'ble Minister for Public Health and Education for favour of your information.

Yours sincerely,

To

Sri. A.C.Nirvani Gowda, B.A.,
Secretary to the Government,
Educational Department,
Bangalore.

---

the extract relating to the suggestion for increasing the number of class working days in the Edl institutions may be referred to the D.P.I. The Director in another connection reported that it is not possible to reduce the number of holidays for Edl institutions. extract of the

2) The second suggestion about giving assistance to the principals of the colleges in administrative matters will be referred to the concerned section for needful. if abbd.

3) As regards the third suggestion

2

8139 E

that-

it is suggested that the D.P.I. may be requested not to transfer teachers in the middle of the academic year and also to extend the services of the teachers till the end of the academic year if they are due to retire in the middle of the academic year. However, the contract of this also may also be referred to the D.P.I. for keeping in view the suggestion made. Sub

11.4.50

4) The first suggestion deserves examination and the D.P.I may be requested to do that and to submit an immediate Report.

7/11/4

5) On the 2nd suggestion, The Regr may be requested to submit a Report in consultation with the D.C. and the Principal concerned.

6) As the third suggestion is somewhat farfetched. However, it may be sent to the D.P.I for his guidance

Ex Secy

15/4

7) Minister (Edn)

20/4 Minister 20/4 19/4/50

OFFICE OF THE MINISTER FOR P. H. & Edn
No. 376
Date 19/4/50

EDUCATION SECRETARY
1 AUG 1950
GOVERNMENT OF MYSORE

(8139/E) 25.96/E

9) Two drafts submitted.

10) 4.5.49 50

To

(143) The D.P.I.

letter no 1609 dated 13/5/50 forwards a copy of the note requests him to examine and submits a report on the suggestions made in the note immediately

To

the Regr. Mysore.

Letter no E 1410 dated 13/5/50 requests him to submit report on the suggestions made in the note in consultation with the V.C and the pro-chancellor

from

The D.P.I.
No H4 1466-68/50-51
dt 27.7.50

with reference to (143), states that in the circumstances mentioned there is nothing new in the suggestions offered by Sri K.M. Nanjundaiah.

11) Submit for general report

Reply from the Registrar may be awaited.

29.7.50

Edn Secy) 30.7.50

Minr (Edn) 1/8/50

7/8

OFFICE OF THE MINISTER, FOR P. H. & Edn.
No. 2489
Date 3/8/50

ETARY MYSORE

F1

C. F. No. 45]

GOVERNMENT OF MYSORE

Telegram / phone

OFFICE OF

The Director of Public Instruction, Mysore, Bangalore.

No. H4.1666-48/50-51
Encls.

Date 13th July 1950.

To

SRI A.C.NIRVANI GOWDA, B.A.,
Secretary to Government,
Education Department, Bangalore.

Sir,

Subject:- Note furnished by Sri K.M.Narasimhiah, B.A., Deputy Commissioner, Hassan regarding increasing the number of working days etc., in the Educational Institutions.

With reference to your letter No.E.1609 dated 13-5-1950 forwarding an extract from the note furnished by Sri K.M.Narasimhiah B.A., Deputy Commissioner, Hassan and asking me to examine and submit a report on the suggestion for increasing the number of class working days in the educational institutions and directing that the suggestion for the retention in service of the members of the teaching staff who are likely to retire during the middle of the academic year, may be kept in view etc., I write to state as follows:-

In the note it is stated that at present the classes are actually held for about 130 to 135 days in a year. This is stated to be due to the fact that a number of working days are lost on account of (1)summer vacation, Dasara and Christmas holidays, Sundays and other authorised holidays (2) holding of the supplemental examinations every year when the teaching staff and the school buildings would be made use for the purpose. It is suggested that the number of teaching days in the institutions may be increased by (1)suitably revising the number of holidays and (2)holding the examinations altogether in separate places (like Sri Puttanna Chetty Town Hall in Bangalore) to be selected for the purpose causing very little dislocation of work to the institutions and the teaching staff.

The statement that at present the classes are actually held for about 130 to 135 days in a year is not correct. As per para 2, Chapt. IV of the Educational Manuals Vol.II, in all High schools, Training Institutions etc., the number of school days shall not be less than 170 and in all Middle and Primary schools they shall not be less

p.t.o.

less than 200. It may not be out of place to point out here that the number of working days and the hours of work in the educational institutions in the U.K. and other countries referred to in the note - (though the former does not differ very much from that obtaining here) cannot apply to the institutions here due to various factors viz., the claimatic conditions, social customs and environments etc., The existing practice has been based taking into consideration all these aspects. However, the question of revising the holidays in the schools is under examination and as desired by Government in their letter No. E.2500 dated 6-6-50 information regarding the number of working days , the duration of the long and short vacations etc., has been called for from the Directors of Public Instruction of Madras and Bombay and their replies are awaited.

The suggestions referred to at (2) above may solve the question of accommodation in a particular place, but it seems to have overlooked the aspect of the need for the staff required to conduct the examinations. Only places like Bangalore and Mysore and a few others may command facilities of buildings. It may therefore, be not practicable to adopt the suggestion.

It is stated in the note that it is necessary to ensure the benefit of one subject being handled by one teacher for the entire academic session by: (1) minimising as far as possible transfers among the members of the teaching staff during the academic year(2) extending till the end of the academic year the services of the members of the teaching staff who are due to retire in the middle of the academic year etc.,

In this connection, I wish to state that transfers are not generally effected in the middle of the academic year but only at times in the exigencies of public service, such changes in the middle of the year being inevitable. It may therefore be not possible to strictly adhere to the general rule in a big Department like this which is required to arrange for work in a large number of institutions and offices. On such occasions only the minimum number of changes absolutely

--

P.T.O.

absolutely necessary are effected.

As per the instructions contained in the letter No.3909/Edn. 7-40-10 dated 20-11-46 from the Government, the services of the teaching staff who attain the age of superannuation in the middle of the academic year are normally extended till the end of the year. It will be seen from what is stated above that there is nothing new in the suggestions offered.

Yours faithfully,

Director.

14/7/50

DN.

8139/E Note by Sri K. M. Narasimhaiya, D.C Hassan

I. Increasing the number of Class working days in the Educational Institutions.

At present classes are actually held for about 130 to 135 days in a year. This is due to the fact that number of working days are lost on account of Summer Vacation, Dasara and Xmas Holidays not to mention the Sundays and the authorised holidays granted to the Educational Institutions. This is also due to the fact that Supplemental Examinations are held in about the month of October every year when the teaching staff together with the lecture halls & will be made use of for the above purpose and when practically no classes could be done.

During my conversation with the scholars returned to Mysore after further studies in U.S.A. and other countries I am given to understand that the number of working days (i.e. days during which classes are held) in Educational Institutions is about 180 to 185 days in a year and that the No. of Xmas holidays is less than the number of days during which the Institutions are closed here. It is also learnt that the Institutions there work from 8.30 A.M. to 1 P.M. and again after lunch till about 6 P.M. It seems therefor necessary to increase the number of teaching days in the institutions by suitably revising the number of holidays granted now and by holding the Examinations in altogether separate places (like Sir Puttanna Chetty's Town Hall in Bangalore) to be selected for the purpose causing very little dislocation of work to the Institutions and the teaching staff.

If the number of actual school days is increased it will enable the Educational authorities to finish the portions in time without having resort to the special classes at the end of the year.

II. Giving assistance to the Principals of the Colleges in Administrative matters.

In very big Institutions like the Central College in which the strength of the students is increasing day by day, the Principal who is the seniormost Professor and the Head of a

Department finds that most of his time is taken up in attending to the administrative matters leaving very little time for him to attend to the academic requirements of the Department under his charge and to the needs of the students of especially M.Sc., & B.Sc., (Hons) classes entrusted to his charge.

It seems therefore desirable to give him the help of an administrative assistant who could attend to this portion of the work under the control of the Principal.

This may be done by entrusting the administrative work of such Institutions by having a Lay Secretary just as in the case of the Hospitals at Bangalore or Mysore or by appointing one of the Asst Professors as Asst Principals so that these officers of the University may gain experience of administrative work also. The Asst Professors may be appointed as Asst Principals by turns so that there will be a good number of officers of the University who have had necessary adminstrative experience.

III Retention in Service of the members of the Teaching Staff who are likely to retire by about December i.e. during the middle of the academic year.

In the interest of the students undergoing training in the Educational Institutions it is necessary that a member of the teaching staff who handles a subject in the beginning of the year continues to handle the same till the close of the academic year. So transfers among the members of the teaching staff during the academic season should be minimised as far as possible.

Further if a member of the Teaching Staff is due to retire in the middle of the academic season it seems necessary that his services are extended till the end of the academic season or the end of March in each year and if his continuance in service is considered undesirable he may be granted leave from the beginning of the opening of the College to the date when he has to vacate on account of superannuation.

This system will ensure the benefit of one subject being handled by one Teacher for the entire academic season.

22/3/60

Appendix F G—1]

SUBJECT Dpt-I

Section Esp

File No. 10-Leg

Serial No. 143

Diary No. of letter replied to 8139/E

No. E 1609
C 13-5-50

To The D.P.I.

General and Revenue Secretariat

( )

the *19* .

Date of issue

Signed by Sri. H.L-N

Sir,

In forwarding herewith an extract from the note furnished by Sri K.M. Wijesinhe, B.A., D.C., Hatton Distt I am directed to request you to be so good as to examine and submit a report immediately about the suggestion of increasing the number

List of enclosures

Copied by

Examined by

of class working days
in the Educational
Institutions.

The other suggestion
regarding the retention
in service of the
members of the teaching
staff who are likely to
retire during the middle
of the academic year
may be kept in view.

Yours faithfully,

for Educational Secretary
G.S. & S.O.

Appendix F G—1]

SUBJECT Giving assistance to the principals of the colleges in Administrative matters

Section EM

File No. 10-149

Serial No. 148

Diary No. of letter replied to .....

No. E 1610

13/5/50

To The Regr, Mysore

Genl.

General and Revenue Secretariat

( )

the 19 .

Sir,

Date of issue.....

I am forwarding herewith an extract from the note furnished by Sri K. M. Vasanthaiah, Deputy Commr, Hassan Dist- on the above subject. I am directed to request you to be so good as to submit a report in the matter in consultation with the V.C. & the Pro-Chancellor.

Signed by.....

Please type item No 4

List of enclosures.....

Copied by.....

Examined by.....

Copy to Genl. Section.

WD 06818—GPB—25,000—9-7-49

Yours faithfully,

for Secy.

2/5/50. 12/5/50

2856/CB

D.O.No.P.109

Encl: one

UNIVERSITY OF MYSORE

Dr.B.L.Manjunath,

Vice-Chancellor

Camp:Bangalore,
August 21, 1950

OFFICE OF THE MINISTER,
FOR P. H. & Edn.
No. P. 1679
Date 22/8/50

Ed Secy — Please work up to bring this before council tomorrow only

URGENT & CONFIDENTIAL

1829
22/8

My dear Sri Siddalingaiya,

Further to my conversation with you this morning, I am enclosing herein a letter from the Principal, Central College, which explains the position clearly. I shall be grateful to you if the Principal is given an Administrative Secretary of the rank of the Assistant Registrar.

This Assistant Registrar with Bangalore as a centre might also look after some University work just as the Principal, Central College is now called upon to do on numerous occasions. This will eliminate one of the bottle-necks regarding efficient administration in the University. I request you to give this proposal your immediate and sympathetic consideration.

The Civil servant who is under orders of transfer to the University, may kindly be directed to take up the post under the administrative control of the Principal, Central College, without

p.t.o.

disturbing the present arrangements in Mysore.

Yours sincerely,

D. Manjunath

Sri T. Siddalingaiya, B.A., LL.B.,
The Hon'ble Minister for Education and Public Health,
Bangalore.

UNIVERSITY OF MYSORE

D.O.letter dated 21st August 1950 from Prof. L. Rama Rao, M.A. F.G.S., F.N.I., Principal, Central College, Bangalore, to the Vice-Chancellor, University of Mysore, Camp: Bangalore.

In continuation of my letter No.3518, dated the 15th July 1950, I am writing this to invite your kind attention to the urgent need for the appointment of a suitable wholetime administrative officer to assist the Principal in the carrying on the routine administration of the college. With the enormous increase in the number of students and the consequent expansion of the laboratories during recent years the administrative work of the Principal has increased considerably. Apart from the day-to-day administration of the college proper the Principal is also ex-officio head of the Physical Culture Committee, College Hostel and College Association. The increase in the variety and the volume of administrative work to be done by the Principal in connection with all these offices is so heavy that it is impossible to do full justice to it under the present circumstances.

Moreover the Principal of the college is a member of the University Council and of numerous committees appointed by the University to deal with academic and administrative matters. Work connected with these meetings often involves absence of the Principal from Headquarters with the result that the administrative work of the college suffers during such periods.

The Principal of the college is also the Professor and Head of a teaching department of the college. He will have to attend to his lecturing work to the Honours and Post-Graduate classes apart from pursuing his own research activities. As matters stand, the Principal's work is so heavy that his teaching work as a Professor seriously suffers.

Under the existing circumstances the Principal of the College hardly finds any time to pay attention to the organizational and developmental aspects of the college. All his time and energy are taken away by mere routine administration and it is impossible for him to pay necessary attention to the organizational and developmental aspects of the college, which are so important. There is thus a clear and urgent need for a competent administrative assistant who will relieve the Principal of all routine administrative work connected with the day-to-day working of the college.

In view of the size and importance of this institution as the premier Science college of the University this administrative assistant

P.T.O.

must be at least of the status of an Assistant Registrar.

I request that this proposal may kindly be considered favourably as early as possible.

- Copy -

Vice-Chancellor

21st August 1950

A.G. Nirvani Gowda, B.A.,
Secretary to Government,
Education Department.
D.O.

GENERAL AND REVENUE SECRETARIAT,

Dated Bangalore, 7th September 1950

D.O. No. 8665/CS

Dear Sir,

With reference to your D.O. No. P.109 dated 21st August 1950 addressed to the Minister for Education re: a proposal for the appointment of an administrative secretary to the Principal, Central College, I am desired to state that the proposal may be placed before the University Council in the first instance and forwarded with its opinion for consideration of Government.

Yours sincerely,

Sri B.L. Manjunath, B.A., M.Sc., D.Phil.
Vice-Chancellor,
University of Mysore,
MYSORE.

OK

G. R. S. App. F. G. 3.]

GENERAL AND REVENUE.

SECRETARIAT.

(*Continuation sheet draft form.*)

D.O. No. 8665/GB. Dt. 9.9.50.

Dear Sir.

With ref to your D.O.No P109 dt 21-8-1950 addressed to the Minister for Edn, re: a proposal for the appointment ~~proposing~~ of an administrative secretary to the Principal, Central College, I am directed to state that the Opinion of the university Council is awaited before taking a further decision in the matter

Yours sincerely.

proposal may be placed before the Univ. Council in the first instance and ~~the opinion~~ forwarded with its opinion for Consideration by Govt.

To
Sri B.L. Manjunath
Vice Chancellor
Mysore

JCMR 30/8/50.

WD 06072—GPB—25,000—21-6-49

Tel. Address: 'UNIREG'
Telephone: No. 677

University of Mysore

GENERAL & REVENUE SECRETARIAT
2728/E
4 OCT 1950
EDUCATION BRANCH

EDUCATION SECRETARIAT
3 OCT 1950
GOVERNMENT OF MYSORE

Office of the University of Mysore,
MYSORE.

No A.3-305/50-51
Encl. 2

30th September, 1950.

FROM

C. RANGACHAR, B.Sc., M.Ed. (Leeds),
Registrar, University of Mysore,
MYSORE.

To

Sri A.C.Nirvani Gowda, B.A.
Secretary to the Government of Mysore,
Education Department,
BANGALORE.

3139
Ed. 11-4

Sir,

'A' Subject: Administrative Officer, Central College, Bangalore.
Reference: Your No.E.1610, dated 13-5-1950.
D.O.letter No.P.109, dated 21-8-1950, from the Vice-Chancellor.

I am directed to state that the question of appointment of an Administrative Officer, Central College, Bangalore, was considered by the University Council at the meeting held on 18th-19th September, 1950, and it was resolved that the recommendation of the Vice-Chancellor be approved.

I am to enclose herewith a copy of the Council Resolution and a copy of the letter from the Principal, Central College, Bangalore and to request you to be so good as to obtain very early sanction of Government to the recommendation of the Vice-Chancellor approved by the University Council.

Yours faithfully,

C. Rangachar

REGISTRAR.

3079

Hsns/

UNIVERSITY OF MYSORE

Extract from the Proceedings of the Meeting of the University Council held on 18th-19th September 1950.

Subject:

3. Administrative Officer, Central College, Bangalore.

D.O.letter from the Vice-Chancellor to the Minister for Education requesting sanction for the post of the Administrative Officer.

RESOLVED that the recommendation of the Vice-Chancellor be approved.

==========

"C o p y."

C. Rangachar

REGISTRAR. 30/9

Hsns/30-9.

Extract from the Proceedings of the Legislative Council held on 18th-19th September 1946.

Subject:

3. Administrative Officer, Central Collège, Banagalore.

E.O.letter from the Vice-Chancellor to the Minister for Education requesting sanction for the post of the Administrative Officer.

RESOLVED that the recommendation of the Vice-Chancellor be approved.

==========

"C o p y."

REGISTRAR.

Hsna/50-3.

UNIVERSITY OF MYSORE

Copy of D.O. letter dated 21st August 1950 from the Principal, Central College, Bangalore, to the Vice-Chancellor, University of Mysore.

==

In continuation of my letter No.3518 dated the 15th July 1950 I am writing this to invite your kind attention to the urgent need for the appointment of a suitable wholetime administrative officer to assist the Principal in the carrying on the routine administration of the college. With the enormous increase in the number of students and the consequent expansion of the laboratories during recent years the administrative work of the Principal has increased considerably. Apart from the day to day administration of the college proper the Principal is also ex-officio head of the Physical Culture Committee, College Hostel and College Association. The increase in the variety and the volume of administrative work to be done by the Principal in connection with all these offices is so heavy that it is impossible to do full justice to it under the present circumstances.

Moreover the Principal of the College is a member of the University Council and of numerous committees appointed by the University to deal with academic and administrative matters. Work connected with these meetings often involves absence of the Principal from Head Quarters with the result that the administrative work of the College suffers during such periods.

The Principal of the College is also the Professor and Head of a teaching department of the College. He will have to attend to his lecturing work to the Honours and Post-graduate classes apart from pursuing his own research activities. As matters stand, the Principal's work is so heavy that his teaching work as a Professor seriously suffers.

Under the existing circumstances the Principal of the College hardly finds any time to pay attention to the organizational and developmental aspects of the College. All his time and energy are taken away by mere routine administration and it is impossible for him to pay necessary attention to the organizational and developmental aspects of the College, which are so important. There is thus a clear and urgent need for a competent administrative assistant who will relieve the Principal of all routine administrative work

work connected with the day-to-day working of the College.

In view of the size and importance of this institution as the premier Science College of the University this administrative assistant must be at least of the status of an Assistant Registrar.

I request that this proposal may kindly be considered favourably as early as possible.

=======

"COPY"

C. Rangachar

REGISTRAR 30/9

KR:30/9

Appendix F. G.—1]

SUBJECT.....

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Diary No. of letter replied to..... .....

General and Revenue Secretariat

( )

the 19 .

Date of issue..... .....

Signed by..... .....

List of enclosures.....

Copied by..... .....

Examined by.....

Section

File No.

Serial No. Dgn. 17-1-51

No. 14910/CR.

To

The Registrar
University of Mysore
Mysore

Subject- Appointment of Administrative Officer Central Colly, Bangalore

Ref. Your correspondence ending with letter No A3-305 dt 30-9-1950.

I am directed ~~to inform~~ State that the proposal to appoint an administrative officer for Central Colly, ~~which involves extra cost to Govt,~~ Bangalore may lie over for the present

Yours faithfully

Secy to Govt
Edn Dept
Dy 13/1/51

Copy to Edn Br.

WD 06171—GPB—30,000—4-6-49

13.1.51